

Richland County Parks Commission
September 8th, 2014
Meeting Minutes

The September 8th, 2014 meeting was called to order by Chairman Bob Bellman at 5:30 p.m. Members present were Bob Bellman, Duane Klang, Charles Parduhn, Gary Peters, Don Seep, Steve Kohlstedt, Ben Southwick and Cathy Cooper. Larry Jewell and Frank Brey, Town & County Engineering both arrived later

Tammy mailed the agenda out and it was posted at the Courthouse bulletin board. Steve Kohlstedt moved to approve the agenda and proof of notification second made by Gary Peters. Motion carried.

Motion made by Duane Klang to approve the minutes of the August 4th, 2014 meeting second made Gary Peters. Motion carried.

There was no public input.

Steve report on the rifle range, the 25 yard standard is shot to pieces and is lying on the ground. Steve suggested that the commission have a meeting with the Sheriff's department and Pine River Sportsmen Association this winter to figure out how to manage the Rifle Range differently. People come from all over to use this range because it is free to the general public to use. People will be starting to site in their rifles for the upcoming hunting season. New planks will be needed to be purchased again.

Next on the agenda was the bike trail. B - Update on the sewer line construction – Frank Brey reported that they will be doing directional boring on the trail and they are in the process of clearing along the trail by shredding the nearby trees & stumps. Contractor is asking to have the force mainpipe to remain 12' parallel with the centerline of the trail especially from Spring Creek Bridge to Sawmill Rd. Along the pipeline it does go up and down and the up side the contractor will need to place air release manholes. The manholes will still be located as originally mapped. Frank was drawing out how the manholes will work. Ben Southwick, Corporation Counsel, had a few comments. He doesn't feel that the easements in question need to have any changes to them.

C – Trucks on the bike trail bridges. Cathy received a call complaining about the trucks on the bridges. Cathy contacted the engineering company to let them know that the constant driving on the bridges is not allowed. The bridges are not designed for that weight on a regular basis. The trail will be inspected at the end of construction and if the bridges are not in good shape it will be the contractor's responsibility to repair the bridges. Some of the pipes that were delivered for the project were out of round and they will have to be replaced before they can be used.

A – ATV & UTV uses on the trail – Cathy still has not received the information that was request at the last meeting from the Lone Rock ATV group regarding the multi-use of the trail. Until Cathy receives this information from the Lone Rock group for Ben to review, the trail will remain as is.

At this point in the meeting Mr. Southwick asked to move down to 8C "Land donation". The status of the needed information is that Cathy sent the letter out today (9/8) to the listed property owners asking them for their agreement in the donation, once the permission is granted by all involved; Mr. Southwick will circulate the deed for all of the signatures for the granting of the property to the county. The committee suggested sending a copy of the letter sent the other sibling to Don Clark for his information.

At this point the chairman went to 8A on the agenda. Rockbridge Park –A- Playground equipment: Cathy passed out some information that she received when she met with Ty Calkins of Miller & Associates at the Pier Park. There are a few things that need to be done now. 1. Need to remove the sod and asphalt from under the equipment. 2. Add safety surfacing such as shredded recycled rubber mulch or engineered wood fiber (\$21/Cu Yd.). There are other items that could be used but they are not recommended for various reasons. 3. Ty suggested ordering swing chains in bulk as they are cheaper and the chain can cut to length. 4. There needs to be only one type of swing set in any one area, either 1 large set with 2 toddler swings on one side and 2 belt swings or all 4 swings the same. The *Horse swings* needs to be

removed because of their weight; Ty had various ideas on reusing parts of the swing and again safety surface needs to be underneath and all around. **Spring toys** the rocket swing needs to be removed, the other 2 are ok. Again safety surface needs to be underneath and all around. **Teeter Totters** need to be removed or replaced again with safety surface underneath and 6 feet out. Although Ty does sell playground equipment what he and Cathy reviewed were in regards to safety issues and should someone get hurt on the equipment as it is now the county would be liable (copy of Cathy's notes are attached to the master minutes). Don Seep spoke of a park in Baraboo that has sand underneath the playground equipment. Sand is also an acceptable safety surface under the equipment. Cathy had asked Ty about installing the equipment, she was told that they cannot retro fit the existing equipment, the commission would have to do the retro fitting and placing the safety surface underneath. Miller & Associates would set new equipment only. Bob suggest getting a bid from Miller & Associates for the placement of new equipment and the commission would get sand for underneath the equipment. Miller & Associates more than likely will not remove the old equipment. Larry suggested purchasing the equipment this year for placement in the spring of 2015 and then purchasing the safety sand in the 2015 budget. Next spring the commission will look into hiring a landscaper/contractor to place the safety sand around the playground equipment to specification for safety purposes. Motion was made by Steve Kohlstedt to have Cathy put together a bid package for removing old equipment, retro fitting existing equipment and doing the landscaping for the safety sand, the commission will purchase the materials. Bring the package back to the commission at the October meeting for review; second made by Gary Peters. Motion carried. Steve will assist Cathy in putting together the bid package for this project.

Next 8b - Tree removal - Bob spoke with the highway department. Highway Commissioner Jim Chitwood, informed Bob that if we wait until this winter the highway department will do this project at a lower rate. Bob will go with Jim to the park, mark the trees that need to be saved. Otherwise the scrub brush/trees need to be removed. Jim will have to give a dollar amount to what it will cost for the highway department to do this project. Otherwise the commission will put this out for bid. Don Clark has informed Bob that he will remove and clean up the rock on the Westside for no charge to the county.

8 -d- Archeological update; Cathy received an email from George and he should have a written report in December for the Commission.

Friends of the Bike Trail, Denise Hanold had spoken with Tammy about putting together a group for this, Tammy invited her to the meeting.

Cathy reported that Mr. James Schneider gave a \$50 donation for the Bike Trail.

Before the bills were read Don Seep questioned the formula for the amounts paid to the parks mainly asking why Richland Center parks get \$6,000 and the other parks only get \$375. Steve said that Richland Center parks budget is over \$340,000 annually. Steve also mentioned that in the past the outlying parks got \$3,000 and Richland Center got \$20,000 and over the years it has been reduced to what it is now.

The bills were presented as follows: Town & County Sanitation, \$368.17; Nature's Way Portable Units, \$306.00; Title Works LLC, \$375.00; Village of Viola, \$375.00; Village of Lone Rock, \$375.00; Village of Cazenovia, \$375.00; Mick Memorial Park, \$375.00; Town of Marshall, \$375.00; Walsh's Ace Hardware, \$29.99; Pine River Leasing, \$120.00.

Don Seep asked about the pumping of park holding tanks.

Larry Jewell asked why the \$375 check is for Mick Memorial Park and not the township. This park has a secretary treasurer and the other parks in the county go thru the townships.

Motion was made by Don Seep to approve the September bills as presented second made by Gary Peters. Motion carried

Gary Peters asked to go back up the 7 – Outdoor Recreation Plan. Gary has spoken with Mark Drake and Mark McCauley and suggested that they should be invited to an upcoming meeting specifically for the Outdoor Recreation Plan. Steve suggested having the first meeting in October and then go from there. It was suggest having the meeting somewhere that will be large enough to accommodate the anticipated number of people that may attend. Steve and Cathy will put together a list of people to invite. The meeting date is set for October 21st from 7pm to 9pm in the County Board Room, Cathy will check with Victor to reserve that date.

Cathy had an application for a line of credit at the new Do It Center from Norm Davis with the Snowmobile Alliance Grant to be filled out and signed by the County Clerk.

The next meeting date is October 6th, 2014 at 5:30 p.m.

2015 Budget was reviewed everything remained the same with the addition of \$480.36 for the monthly mifi connection, minor increase in per diems and in dues. Motion made by Gary Peters to leave the budget as set, second made by Duane Klang. Motion carried.

Chip Parduhn made motion to adjourn, second made by Don Seep. Motion carried.

Meeting adjourned at 7:33 p.m.

Respectfully Submitted,



Bob Bellman
Parks Commission Chair